

## INVITATION FOR PREAPPROVAL (PREQUALIFICATION)

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### DIGITIZING THE CADASTRE AND THE LAND REGISTER ARCHIVES

TF (Talgildu Føroyar) plans to award a contract for digitizing the cadastre and the land register archives. In this context, interested suppliers may ask for preapproval (prequalification).

Preapproved (i.e. prequalified) suppliers will receive the final material from TF, containing an exhaustive list of supply requirements, based on which they may make their offer.

TF stipulates its right to choose and preapprove up to the three suppliers with the best qualifications judged by the requirements below.

The process of finding the best suitable supplier is expected to last until the turn of the month of May/June 2018. At that time the contract will be signed with the winning supplier.

In short, the supplier desiring to be preapproved must meet the following requirements: The supplier must document that his enterprise

- has the financial basis to perform the task
- has no liabilities towards the public authorities
- has performed similar tasks the last three years

The supplier may either meet the above requirements alone, in joint responsibility in a consortium or in cooperation with subsuppliers.

TF organises an information meeting concerning the tender on **Tuesday 13th March 2018 at 14 - 16 a.m.** at Umhvørvisstovan, Traðargøta 38, Argir. There will be access to the archives, and there will be ample opportunity to put forward clarifying questions.

Suppliers should send an email to Dánjal Pauli Haraldsen, project manager, [danjalph@us.fo](mailto:danjalph@us.fo), by **Friday 16th March 2018 at 12 a.m.** at the latest, to inform whether they **intend** to apply for preapproval.

In case no supplier informs of his intentions to apply for preapproval, TF stipulates their right to cancel the tender. Should only one supplier announce his intentions to apply for preapproval, TF stipulates their right to negotiate directly with the supplier in question or to cancel the tender.

The preapproval material in which the supplier documents that he meets the stipulated requirements, must be sent by email to [danjalph@us.fo](mailto:danjalph@us.fo) by **Wednesday 11th April 2018 12 a.m.** at the latest.

Possible suppliers may submit questions in writing concerning the tender and the stipulated requirements etc. by email to [danjalph@us.fo](mailto:danjalph@us.fo). Such questions will be made anonymous and will be answered in the course of time. Questions and answers will be published little by little on the website [www.keypsportal.fo](http://www.keypsportal.fo). The deadline for questions concerning the preapproval round is **Wednesday 28th March 2018 12 a.m.**

As part of this preapproval round please find enclosed the following documents:

Annex	Title	Description
1	Requirements for preapproval	Requirements and instructions for documentation This annex is available in Faroese and English.
2	Background and detailed description of the assignment	More specific information about the archive, the task and the time schedule This annex is available in Faroese and Danish.
3	‘Foranalyse’ Oct – Sept 2017 (Preliminary analysis)	Report on the preliminary analysis performed by TF in cooperation with a consultant enterprise. The document describes the task and the challenges, and recommends how to solve the task. This annex is only available in Danish.

If there should be a mismatch between the Faroese, Danish and the English editions, the **Faroese** edition shall prevail.